UNITED PRAIRIE BANK™

TOKEN REGISTRATION

We'll help you get there. ™
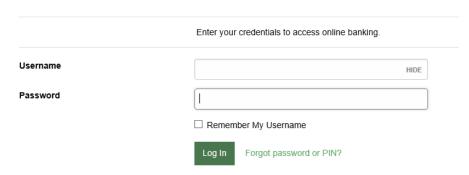
TOKEN REGISTRATION

Go to **www.unitedprairiebank.com**. Choose 'Business" from the Online Banking dropdown list. Enter your Access ID and temporary Password. Click Log in.

Log In

Enter your credentials to access online banking.

Username   HIDE

Password
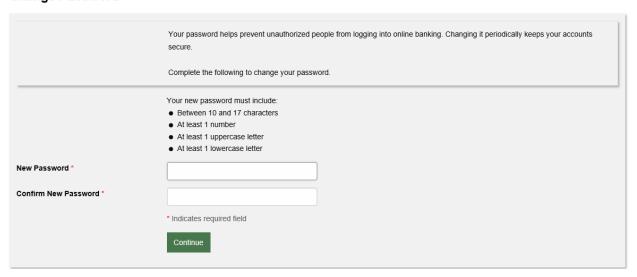
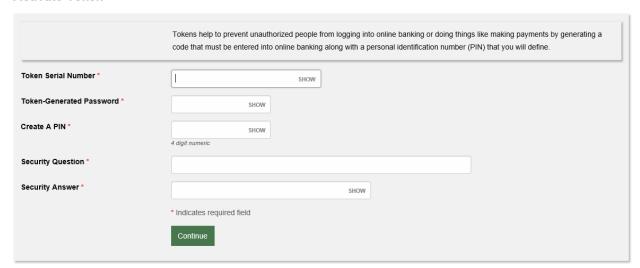☐ Remember My Username

[Log In]   Forgot password or PIN?

You will be prompted to change your password. Enter and confirm a new password. Passwords must be between 10 and 17 characters in length with at least 1 number, 1 uppercase letter, and 1 lowercase character. Click Continue.

Change Password

Your password helps prevent unauthorized people from logging into online banking. Changing it periodically keeps your accounts secure.

Complete the following to change your password.

Your new password must include:
- Between 10 and 17 characters
- At least 1 number
- At least 1 uppercase letter
- At least 1 lowercase letter

New Password *

Confirm New Password *

* Indicates required field

[Continue]

Token Users Only: You will be prompted to register your token on this screen.

Activate Token

Tokens help to prevent unauthorized people from logging into online banking or doing things like making payments by generating a code that must be entered into online banking along with a personal identification number (PIN) that you will define.

Token Serial Number *   [   ] SHOW

Token-Generated Password *   [   ] SHOW

Create A PIN *   [   ] SHOW
                        4 digit numeric

Security Question *   [   ]

Security Answer *   [   ] SHOW

* Indicates required field

[Continue]

- **Token Serial Number** – Enter serial number from back of token (without dashes).
- **Token-Generated Password** – Click the button on the token and an eight-digit number will appear in box. Enter it in this space.
- **Create a PIN** – Select a 4-digit number to be used as a PIN and enter it in this space. (Each time you log in to Business Online, you will enter an eight digit one-time password from the token PLUS this 4-digit PIN into the Password box. No other password will be used.
- **Secret question/answer** – Enter a question and an answer. This is an additional security feature that will identify you to the bank when you call in with questions.

Your token is now registered and you're ready to use Business Online.